



Creating an Annotated Bibliography with Zotero

If you'd like to create an annotated bibliography in Chicago or American Psychological Association style, you can use the Zotero custom citation style designed to output annotations.

To install one of the styles that supports annotations follow these steps:

- Go to the Zotero **Preferences** menu (**Zotero > Preferences** on Mac, **Edit > Preferences** on PC).
- Click on the **Cite** menu. Here, you will see a list of all of the styles already installed.
- Below the list of pre-installed styles, click the link for **Get additional styles...**
- Search for “annotated” in the provided search field. You should see **Chicago Manual of Style 17th edition (note, annotated bibliography)** and **APA (annotated bibliography)**
- Select the style and add it.

 Zotero Style Repository

File Edit

Style Search **Format:**

Fields:

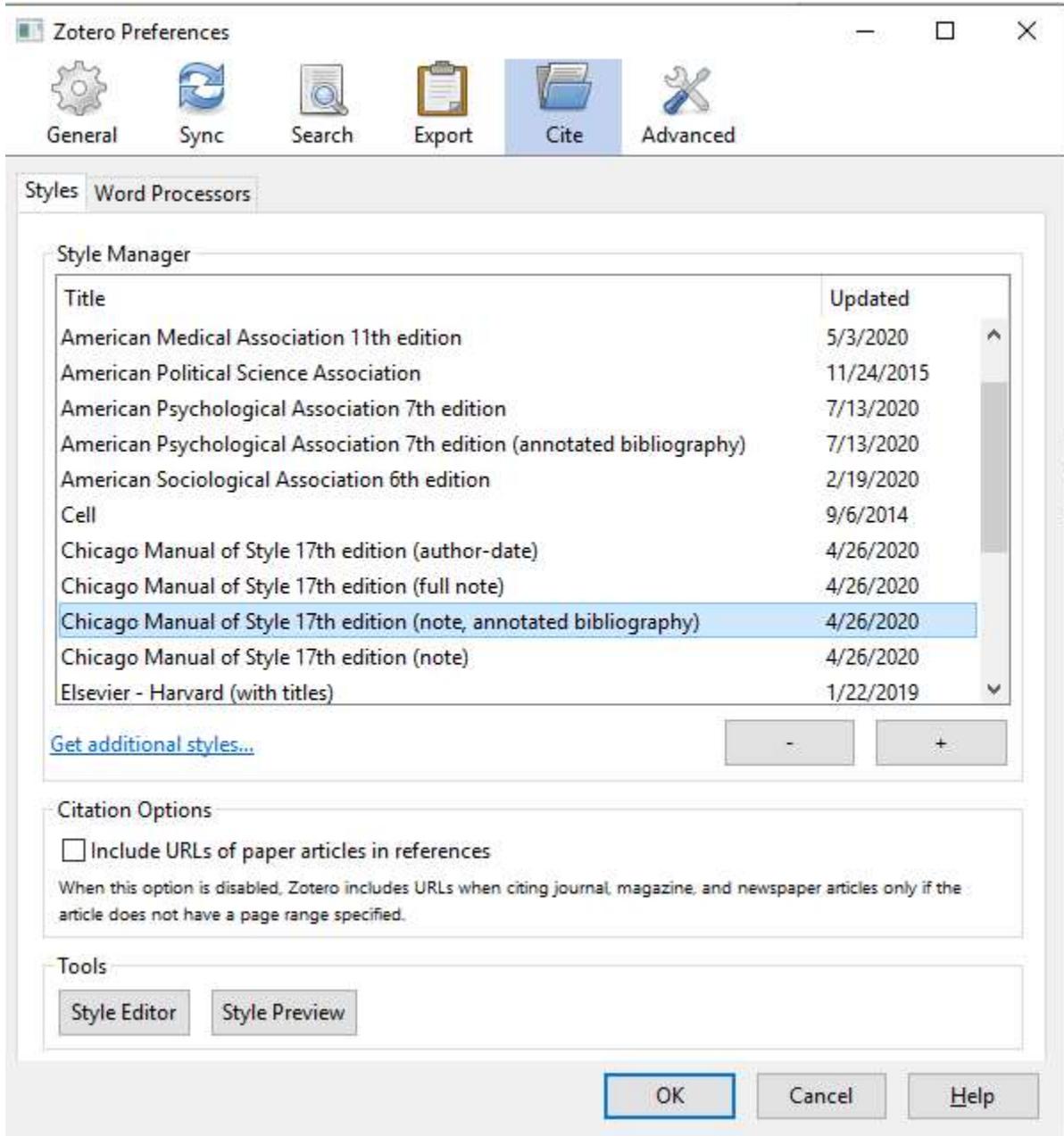
Show only unique styles

2 styles found:

- [American Psychological Association 7th edition \(annotated bibliography\)](#) (2020-07-13 03:13:43)
- [Chicago Manual of Style 17th edition \(note, annotated bibliography\)](#) (2020-04-26 18:22:50)

If you are using the Chicago Manual of Style 17th edition (note, annotated bibliography), add annotations to the source's **Extra** field in Zotero. Go to the Info tab, scroll down to locate **Extra field** and add the annotation.

See the screenshots below that show the CMOS (Note, Annotated Bibliography style) and APA (annotated bibliography) added to the Zotero style library and the **Extra** field location.



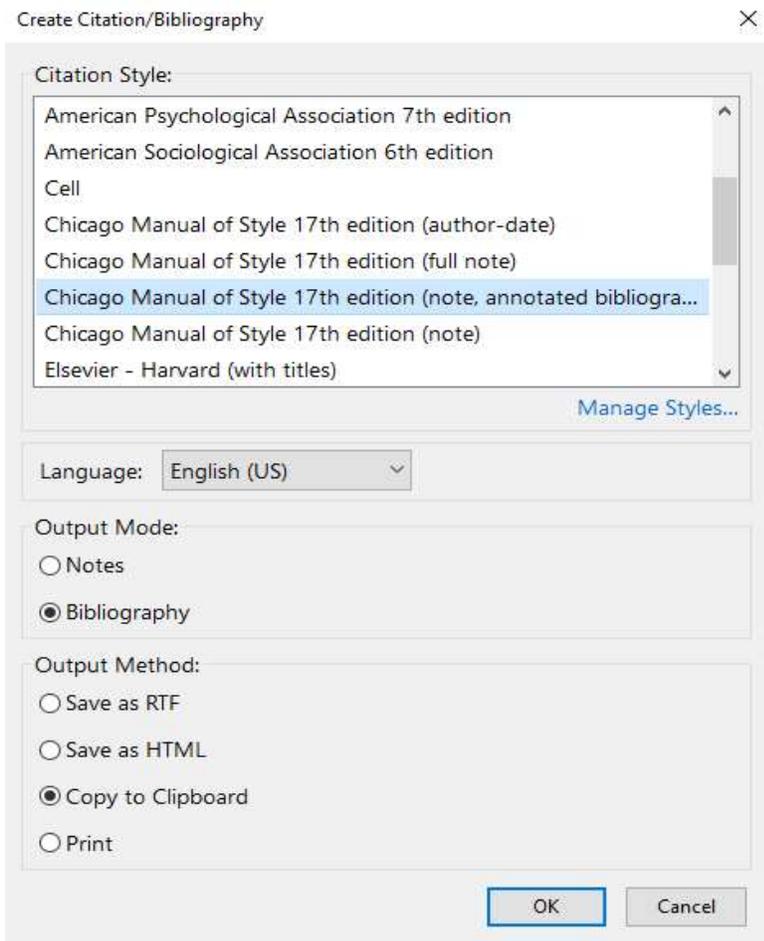
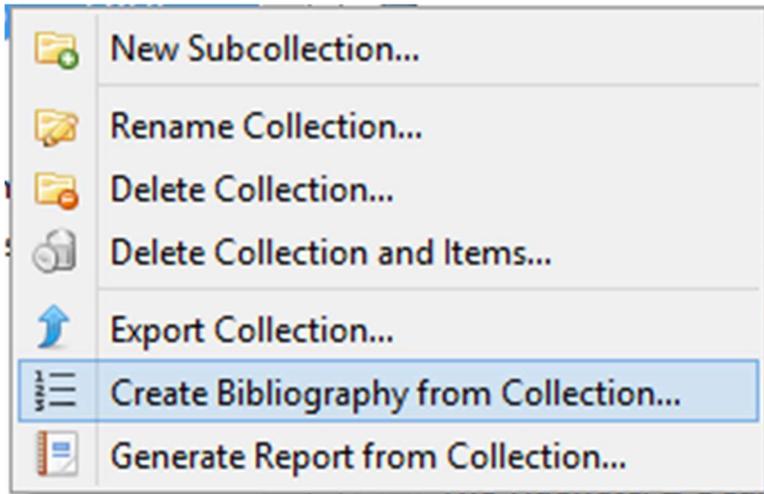
The screenshot shows a library catalog interface. On the left, a list of books is displayed with columns for Title and Creator. The book 'Leadership struggle within the Church of the Nazarites: iBan...' by Oosthuizen is selected. On the right, the detailed record for this book is shown, including fields for Publication, Volume, Issue, Pages, Date, Series, Journal Abbr, Language, DOI, ISSN, Short Title, URL, Accessed, Archive, Loc. in Archive, Library Catalog, Call Number, Rights, and Extra. The 'Extra' field is highlighted with a blue box and contains the text 'This is the field where you can add the annotation.'

If you use the American Psychological Association style (annotated bibliography with abstract), insert or type annotations into the **Abstract** field.

The screenshot shows a library catalog interface. On the left, a list of books is displayed with columns for Title and Creator. The book 'Working with alienated children and families: a clinical guidebook' by Baker and Sauber is selected. On the right, the detailed record for this book is shown, including fields for Item Type, Title, Author, Abstract, Series, Series Number, Volume, # of Volumes, Edition, Place, Publisher, Date, # of Pages, Language, and ISBN. The 'Abstract' field is highlighted with a blue box and contains the text 'Use this field to add the annotations for the APA style.'

When it's time to create your bibliography, collect all of your bibliography's sources into a **new collection** (see **Adding Items to your Library**), then right-click on the collection title and select **Create Bibliography from Collection**.

Then, select your annotated bibliography citation style from the list and ensure that **Copy to Clipboard** is selected. Click **OK**. Paste your bibliography in text.



You might need to adjust text alignment, proofread and edit the citations. Editing citations in the Info Tab/Fields in the Zotero library is recommended over editing the citation in Word or another text editor.

Alternatively, annotations can be saved as child notes with the Zotero text editor. In this case, they need to be added into a bibliography manually (copy and paste from the Zotero text editor into your document).

Resources

Zotero documentation

Creating Bibliographies: https://www.zotero.org/support/creating_bibliographies

Notes (Child and Standalone Notes): <https://www.zotero.org/support/notes>

Using the Zotero Word Plugin: https://www.zotero.org/support/word_processor_plugin_usage

Video tutorials

Zotero: Citations and Bibliographies: https://youtu.be/E5_xjfm57wU

Zotero Tutorial: Notes, Links, & Cross References: <https://youtu.be/b8nkhAXjRRc>



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Questions? Contact lib-reference@fuller.edu.

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