

BORROWING LOAN PERIODS

You are responsible for knowing the due date of any materials that you have checked out. You can find out due dates by visiting your online library account (students, staff, and faculty) at <https://library.fuller.edu>. Other ways of checking on due dates include emailing library staff at lib-info@fuller.edu and calling the front desk at (626)584-5618.

Below are the loan periods for circulating items in the library. If you have any questions of your patron status please email lib-info@fuller.edu.

Borrower	Item Limit	Loan Period	Renewals
Master's student	30	21 days	2
PhD, DMiss, ThM	100	90 days	1
DMin	50	90 days	1
Faculty	150	365 days	2
Adjunct Faculty	30	90 days	1
Visiting Scholars	30	90 days	1
Local Scholars	10	21 days	None
Fuller Alumni	10	21 days	None
Clergy	5	21 days	None
Consortia	5	21 days	None

The limits and loan periods above are for items in the following collections:

- Main
- Spanish
- Korean
- Japanese
- Vietnamese
- Chinese
- Pannell
- Storage Stacks
- Faculty
- Integration Library

Reserve books are course required texts set aside for students and faculty to check out. They can be checked out by asking for them at the front desk. Please have a call number ready for library staff when wanting to check out a reserve book. The loan period is 2 hours and books may be taken outside the library.

All print periodicals and special collection books are in library storage and are library use only for all patrons. They can be checked out by filling out a request form with the book/periodical information at the front desk. The book will be retrieved by library staff and held at the front desk. The borrowing period is 2 hours and you must give the front desk staff a library ID to keep while using the special collection book in the library.

Reference books are located in the DePree Reading Room on the first floor and included in language collections on the second and third floor. They are library use only and cannot be checked out.